



720 Payne Ave
Saint Paul, MN 55130
Phone: (651) 796-4500
Email: contact@hope-school.org
Website: www.hope-school.org

Board of Directors
Thursday, January 24, 2019
HOPE Conference Room
5:00 p.m.

MINUTES

Present: Andy Grover, John Yang, Ka Zoua Yang, Mai Vang, Sia Lo, Zuag Lee, and Pao Yang
Staff: Maychy Vu, Nancy Cheng
Others: Jenny Abbs

The meeting convened at 5:02 p.m.

I. Call to Order

II. Approval of Agenda

MOTION: Sia moved, John seconded the motion to approve the agenda. No further discussion. Motion carried

III. Approval of Minutes: December 20, 2018

MOTION: Ka Zoua moved, Sia seconded the motion to approve the December 20, 2018 meeting minutes. No further discussion. Motion carried.

IV. Community Comments

There was none.

V. Consent Agenda

There was none.

VI. Committee Reports

1. Executive Committee

Mai reported the fundraising training has been confirmed for January 24th from 6 p.m. to 8 p.m. to immediately follow the board meeting, the committee is continuing to work on the ED succession plan, and reviewed the Executive Committee charter. See the attached January 14th minutes.

2. Board Operations Committee

Ka Zoua reported on the timeline of the Board self-evaluations, Operations Committee charter revision, the policies revision, and the annual meeting. See attached January 9th minutes.

MOTION: John moved, Zuag seconded the motion to approve May 9, 2019, as the date of the Annual meeting. No further discussion. Motion carried.

[Pao joined the meeting at 5:23 p.m.]

3. Finance Committee
 - December 2018 Summary Report
 - December 2018 Summary Income Statement
 - December 2018 Balance Sheet
 - December 2018 Payment Register

Jenny went over the financials. See the attached December 2018 Financial Statements and Supplemental Information Report provided with the meeting materials.

Jenny provided information to the board about how the school can spend the monies provided under Title I, Title II and Title III:

- Title I: focus is on math and reading
- Title II: focus is on teachers for professional development training and conferences
- Title III: focus is on EL programs, parent involvement and teacher professional development, and summer school program

MOTION:** Sia move, John seconded the motion to approve the December summary report, summary income statement, balance sheet, and payment register. No further discussion. **Motion carried.

VII. Existing Business

1. The Bond Covenant meeting has been scheduled for Wednesday, February 13th at 4:30 p.m. All board members are encouraged to attend.

VIII. New Business

1. Executive Director's Report
 - Congrats to Pao, who has been officially sworn in as a judge in Ramsey County.
 - January Dashboard: Strategic Plan Updates
 - has concerns re: dashboard format; working on making it better
 - the 4th and 5th grade will join the 3rd grade in implementing the Hub instructional model
 - provide update on Fastbridge at next meeting
 - career day: make it school-wide
 - Goal 2: staff engagement
 - professional development and trainings
 - student mental health: had psychologist come
 - Goal 3: parent engagement
 - newsletter
 - morning announcement
 - parent survey
 - community outreach
 - charter school fair
 - recruiting
 - HOPE site visit letter from St. Thomas
 - Jenny mentioned she noticed an error on the letter:



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- 1) Under, Does the school exhibit strong financial health? The word "internal controls" is not correct. It should be a legal compliance finding.
2. Plus/Delta
Plus: Zuag and Sia has completed their mandatory new board member trainings. John has signed up for training in March through MACs.

Delta: None.
3. Others
The fundraising training is to follow tonight's meeting.

The next Board meeting is on Thursday, February 28, 2019 at 5:00 p.m. in the HOPE Conference Room.

The meeting adjourned at 5:51 p.m.