

Board of Directors
Thursday, June 25, 2020
Conference Call via Zoom
5:00 pm

MINUTES

Present: Ka Zoua Yang, John Yang, Sia Lo, Andy Grover, and Mai Vang

Absent: Zuag Lee

Staff: Cindy Yang, Maychy Vu, Juavah Lee and Phoua Yang

Others:

The meeting convened at 5:02 p.m.

I. Call to Order

II. **Approval of Agenda**

MOTION: Ka moved, Mai seconded the motion to approve the agenda. No further discussion. *John called for a roll call vote: Andy- Yay; Sia- Yay. Motion carried.*

III. **Approval of May 28, 2020 Minutes**

MOTION: Mai moved, Ka seconded the motion to approve the May 28, 2020. No further discussion. *John called for a roll call vote: Andy- Yay; Sia- Yay. Motion carried.*

IV. **Community Comments**

- 1) Parent Survey Results & Communication and Marketing Presentation- Juavah Lee & Phoua Yang
Marketing Plan was shared by Phoua and Juavah. The plan shows how HOPE Community Academy can better communicate effectively to students, new students, families and the community. Consistent messaging from the first-person communicators is key.

The 2019-2020 parent survey results indicate overall parent satisfaction with HOPE. Parent feedback indicate that HOPE continues to provide quality education for their children. They feel a sense of engagement. Parents support HOPE's plan to expand the grade levels from Pre-K to high school.

V. **Consent Agenda**

- 1) Teacher Contracts
Fraki, Kara
Rademaker, Jody
Yang, Mai

Younquist, Deana

- 2) External Service Providers
Miniapple Health Consultants (School Nurse Contract)
- 3) Personnel Policy Handbook

MOTION: Mai moved, Ka seconded the motion to approve the consent agenda. No further discussion. *John called for a roll call vote: Sia – yay; Andy- Yay. Motion carried.*

VI. Committee Reports

- 1) Executive Committee
Did not meet in the month of June
- 2) Board Operations Committee
Did not meet in the month of June.
- 3) Finance Committee
 - May 2020 Summary Report
 - May 2020 Summary Income Statement
 - May 2020 Balance Sheet
 - May 2020 Payment Register

Sia went over the financials. See the attached May 2020 Financial Statements and Supplemental Information Report provided with meeting materials.

The board reviewed, discussed and filed the financials subjects to audit.

VII. Existing Business

1. Strategic Plans SY2020-2023
The strategic plans have been updated with the Key Performance Indicators.

Mai moved, Ka seconded the motion to approve the revised Strategic Plans. No further discussion. John called for roll call vote: Sia – Yay; Andy – Yay. Motion carried.
2. UST Contract Extension
Maychy was informally informed by Dana (UST) that the UST Accountability Board had approved the contract extension. However, HOPE will not receive a formal notice until the end of the current contract.
3. Community Board Vacancy

- a. Ka has been in communication with a candidate Donald Lorr, who has potential to be seated as the community member in the board.

MOTION: Mai moved, Andy seconded the motion to seat Donald Lorr for the Community member for 2020-2023 . No further discussion. *John called for a roll call vote: Sia- Yay; Ka- Yay. Motion carried.*

4. Planning for Board Retreat: Scheduled for Monday, July 20,2020 (full day with training session)
Possible Topics: DropBox Training, Role & Responsibilities between ED and Board
Location: MN Humanities Center

VIII. New Business

1) Executive Director Report –

Maychy updated the board members on the summer school program. About 200 students have registered. HOPE’s Annual Evaluation response has been sent to UST. UST/HOPE Contract Extension has been approved. See above report. The Pre-K and High School applications will be completed and sent to UST by June 26, 2020 to meet the July 3, 2020 deadline.

There’s been no progress with reaching a contact at Drop Box. Maychy will look at other platforms and contact HOPE’s IT consultant for support.

The site plans have been submitted to the City of St. Paul on June 23, 2020. It is anticipated that the City will conduct a formal review either the first or second week in July 2020.

2) Plus/Delta

- a. Plus: Being a full board with the new community member.

3) Others None

IX. Adjournment

The meeting adjourned at 7:00 p.m.

Board Retreat: Monday, July 20, 2020 8:00 am – 3:30 pm
Location: Minnesota Humanities Center

Next Board Meeting: Thursday, August 27, 2020 5:00 pm