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Mission: Inspiring students to achieve high academic success while embracing Hmong language and culture.

HOPE Community Academy
November 19, 2020
Conference Call via Zoom at 5:00 pm

MINUTES

Present: Andy Grover, Mai Vang, Ka Zoua Yang, Zuag Lee, John Yang, Sia Lo and Don Lor

Absent:

Staff: Cindy Yang, Maychy Vu, Yer Yang, and Chai Lee

Guests: Adrienne Zwickey

The meeting convened at 5:02 pm

I. Call to Order

II. Approval of Agenda

MOTION: *Mai moved, Ka seconded the motion to approve the agenda. No discussion. Motion carried.*

Zuag: Yes Andy: Yes Don: Yes

III. Approval of October 22, 2020 Minutes

MOTION: *Don moved, Zuag seconded the motion to approve October 22, 2020 Minutes with minor correction- changing the SY to 2021-2022 on page 2. No discussion. Motion carried.*

Andy: Yes Mai: Yes Ka: Yes

IV. Community Comments

1) Student/Staff/Parent Survey Results – Ms. Yer Yang

- a. Yer Yang the Curriculum Coordinator elaborate on the climate survey result. The climate survey is given out to staff, students and parents and this will be the first climate survey given out. The climate survey is for the strategic planning and the questions are about the school overall.
- b. Response: 278- parents, 344- Students and 43-staff.
- c. Overall, from the family climate survey, parents are highly satisfied with the school, teachers, communication and what their children are learning.
- d. Overall from the student climate survey, half of the student agree that they did well in school and like school. The students strongly agree that teachers are

showing the respect and about 75% of the students feel respected from other students.

- e. Overall for the staff, 67% staff feels like that they are supported by the school and staff. 80% of the staff enjoy working as a team and works better with a team. 67% of the staff feels that the school do have high achievement. In the communication part of the survey, 40% of the teachers feels that parents are not frequently communicating with the teachers, while 14% of the staff feels that parents are in communication.

2) Curriculum & Instruction Program Update – Dr. Chai Lee

- a. Dr. Lee went over the academic component platform that are used during the school year: Seesaw (K-2), Google Classroom (3-8) with the curriculum of Wonders and Envision. Dr. Lee spend a lot of time with teachers to create lesson plan to keep students engage and provide help.
- b. When comparing to last year distance learning, this year students are with their teachers from 8:00 am – 3:00 pm. This create a routine for students and students were able to get more help from teachers. Some downfall for distance learning this year not having enough streaming data for students. Students logout from 11-1 pm, due to that break many families concerned that their student will not log back on, while other family likes that their students are getting a break time.
- c. Upcoming PD, Dr. Lee wants to look at social emotional support for all staff. Plan specific plan for each grade team and survey the teacher where they would need support if the student is back in school, hybrid learning or continue distance learning.
 - i. Discussion: Climate survey with low score of supporting the teachers, is there any way to reach out to parents to engage.
 - 1. There are groups of parent we need to communicate with but unable to get the communication back. Admin team is working on how parents can find an easy way to communicate with the teachers.
 - ii. Hiring a 6th grade teacher
 - 1. Hired a 6th grade teacher to help with the 6th grade class sizes.

- V. Consent Agenda
Teacher Contracts:
Dreblow, Jeffrey
Jilek, Ellen
Khang, Jessica
Koch, Bethany
Meierding, Sophie
Rademaker, Jody

Skavlem, Kristi
Yang, Mai
Youngquist, Deanna

***MOTION: Mai moved, Ka seconded the motion to approve the agenda. No discussion.
Motion carried.***

Zuag: Yes Andy: Yes Don: Yes Sia: Yes

VI. Committee Reports

1) Executive Committee

- a. Had a meet with Mimi- went over the executive evaluation 360, Mimi will send the questions to the Executive committee to reviewed and finalize.
- b. Maychy will provide the list of potential person that will be getting the survey.
- c. ED Succession plan
 - i. To erase the name and keep the job title.
 - ii. Consider to add the principle to the Emergency Director Succession Plan.
 - iii. ED Succession plan will bring it back to executive meeting to discuss more and see if there is any other purpose and bring it back to make a motion.

2) Board Operations Committee

- a. Annual Meeting Dates- May 12 @ 6 pm.
- b. Reviewed Policy numbered 202, 204, 205, 207, and 208.

3) Finance Committee

- October 2020 Summary Report
- October 2020 Summary Income Statement
- October 2020 Balance Sheet
- October 2020 Payment Register

Sia went over the financials. See the attached October 2020 Financial Statements and Supplement Information Report provided with the meeting materials.

The board reviewed, discussed and filed the financial subject to audit.

VII. Existing Business

- There was none.

VIII. New Business

1) Executive Director Report

- a. Student enrollment: 581 (projected 585)
 - i. Other districts are going down on their enrollment
- b. Governor Executive order
 - i. School continues to follow the Safe Learning Plan
 - ii. HCA have not done any afterschool activities
 - iii. School have not rent out facilities
- c. Distance Learning
 - i. Maychy is still monitoring the Ramsey County data. As of Oct 31, Ramsey County was at 49.9 being boarder to 50 or more to go into distance learning. In mid-December Maychy will update the board members and staff which direction we will go or stay distance learning.
- d. UST Update
 - i. Fall site visit- November 17, 2020.
 - ii. Molly express to Jenny about the only concerned which was student's recruitment if we are looking to K section. HCA will continue to work on recruitment and marketing program.
 - iii. Saint Thomas do require Maychy to have a monthly meeting with Dana with the 2 new expansion plan. Maychy will update the board.
- e. Building Expansion Plan Update
 - i. Council Members voted 5/7, supporting the expansion plan. Waiting on the 2nd hearing on December 9th.
 - ii.

2) Plus/Delta

- a. -: Bumps on the road with the expansion project. HCA Hmong New Year is not happening.

3) Others

IX. Adjournment

The meeting adjourned at 6:52 p.m.

Next Board Meeting: Thursday, December 17, 2020 5:00 pm via Zoom