



720 Payne Ave
Saint Paul, MN 55130
Phone: (651) 796-4500
Email: contact@hope-school.org
Website: www.hope-school.com

Mission: Inspiring students to achieve high academic success while embracing Hmong language and culture.

HOPE Community Academy
May 27, 2021
Board Minutes

Present: Andy Grover, Ka Zoua Yang, Don Lorr, John Yang, Hlies Scully, Sia Lo

Absent:

Staff: Cindy Yang, Maychy Vu

Others:

The meeting convened at 5:01 pm.

I. Call to Order

II. Approval of Agenda

MOTION: Sia moved, and Don seconded the motion to approve the agenda. No discussion. Motion carried.

Ka: Yes Andy: Yes Hlies: Yes

Discussion: add Board Retreat for next month meeting under New Business: date, time and topics. Operations Committee will plan and delegate tasks to other board members and ED Vu.

III. Approval of April 22, 2021, Minutes

MOTION: Andy moved, and Sia seconded the motion to approved April 22, 2021. No discussion. Motion carried.

Ka: Yes Hlies: Yes Don: Yes

IV. Community Comments

There was none.

V. Consent Agenda

1) Seating of new board member(s)

- John Yang

MOTION: Ka moved, and Don seconded the motion to seat John Yang to the board for another term of 3 years. No discussion. Motion carried.

Andy: Yes Hlies: Yes Sia: Yes

2) Officers Election

- a. Secretary: Ka Zoua Yang

MOTION: Sia moved, and Andy seconded the motion to seat Ka Zoua Yang as the Secretary for School Year 2021-2022. No discussion. Motion carried.

- b. Treasurer: Sia Lo

MOTION: Hlies moved, and Don seconded the motion to seat Sia Lo as the Treasurer for School Year 2021-2022. No discussion. Motion carried.

Andy: Yes Ka: Yes

- c. Board Chair: John Yang

MOTION: Don moved, and Sia seconded the motion to seat John Yang as the Board Chair for School Year 2021-2022. No discussion. Motion carried.

Andy: Yes Hlies: Yes Ka: Yes

Operation Committee: Don Lorr – chair; Andy Grover - member, Hlies Scully - member

Finance Committee: Sia Lo - chair,

Executive Committee: John - chair, Ka - member, and Sia – member

3) UST – HOPE Contract

UST has extended the current 3-year contract to a 5-year contract due to the pandemic July 2018 – June 2023. Mission and vision statements have been updated. Grade levels reflect updated pre-k-12 grades. Student enrollment changed to reflect full enrollment projection to 1,000+. Description of pre-K program was also added into the contract.

4) BergenKDV Contract

3-year contract SY2022 – 2024. Fee averages 2% increase per year. Additional fee may be added due to CARES Act funds and the additional responsibilities that they have to take on.

5) Designs for Learning Contract (SY2021-22)

Services from Designs include Special Education Director and other special education related services. Another area includes the annual report that Designs also assist HOPE with.

6) MACS Membership Dues (SY2021-22)

7) Budget Projection Model for SY2021-22

See attached

8) HOPE Licensed Teacher Contracts:

- Ahrens, Staci



COMMUNITY ACADEMY

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- Fonkert, Deborah
- Grover, Andy
- Head, (Albert) Kevin
- Jillek, Ellen
- Kaehler, Joeleen
- Khang, Jessica
- Long, Megan
- Lor, Xong
- Matukiewicz, Lea
- Meierding, Sophia
- Moua, Yama
- Rademaker, Jody
- Riley, Elisabeth
- Ronning, Cathy
- Satterlie, Andrew
- Seely, Sam
- Sims, Sarah
- Sitek, Sean
- Skalicky, Andy
- Snider, Katy
- Stark, Joy
- Vang, Kalia
- Vang, Karisma
- Xiong, Tswj Hue
- Yang, Mai
- Yang, Yer
- Youngquist, Deanna

*MOTION: **Sia moved**, and **Ka seconded** the motion to approve the consent agenda. No discussion. Motion carried.*

Andy: Yes Hlies: Yes Don: Yes

VI. Committee Reports

- 1) Executive Committee
 - a. Did not meet this month.
- 2) Board Operations Committee
 - a. Did not meet this month.
 - b. Counted Ballots and had a successful annual meeting.
- 3) Finance Committee



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- April 2021 Summary Report
- April 2021 Summary Income Statement
- April 2021 Balance Sheet
- April 2021 Payment Register

Sia Lo went over the financials. See the attached April 2021 Financial Statements and Supplemental Information Report provided with the meeting material.

The Board reviewed, discussed and filed the financial report subject to audit.

VII. Existing Business

There was none.

VIII. New Business

1) Executive Director Report

- a. Teacher Pay Range- Background, current and future.
 - ED and HR reviewed teacher salaries and engaged an external compensation expert to review the salaries & our pay structure to ensure we are current and consistent
 - Based on their recommendation, HOPE implemented the pay range – based on years of teaching experience, education level and aimed to compensate/reward obtaining higher education
 - Reviewed current teachers' pay, most were in line with the new structure, and some adjustments were made to others
 - Next phase is to look at other factors that may affect pay, form a team/committee to work with ED & HR
- b. Curriculum and Instructional Program
 - i. Wrapping the SY2020-21 with grade level assemblies, K & 8th grade graduation celebrations
- c. Student Enrollment: 590 (projected 585)
- d. Strategic Plan- Dashboard Updates: April 2021
 - All areas completed
 - Climate survey results from Fall 2020 – Spring 2021: student survey went down from 4.3 to 3.8; staff survey went up from 3.5 to 4.7; parent participation decreased due to distance learning
- e. UST Update
 - Pre-K: 20, currently having a waitlist
 - 9th grade: 32 students enrolled
 - May 5, 2021 Spring Site Visit – meeting with Molly, Dr. Lee and ED Vu and classroom observations by Molly



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- UST SY2020-21 Annual Evaluation: Academic Section – MCA & Hmong Lang. Assessment are NA due to distance learning; Finance Section 2.4 rating of 4 Exceeds due to clean audit; Governance – 3.13 SpEd met standards; 3.15 – staff retention rating of 4 exceeds; and 3.17 parent satisfaction rating of 4 exceeds
- June 21, 2021 Ready-to-Open Meeting with UST
- f. Construction Status:
 - Renovation and construction on schedule
 - Pictures of walk-through
- 2) Plus/Delta
 - a. Plus:
 - i. Seat the board members
 - ii. Progress that has been done to the building
- 3) Others

IX. Adjournment

The meeting adjourned at 6:31 pm.

Next Board Meeting: Thursday, June 24, 2021 at 5:00 pm via Zoom