



Mission: Educating all students to highest levels of academic and social standards with a focus on Hmong language and culture.

HOPE Community Academy
September 23, 2021
Board Minutes

Present: Andy Grover, Hlies Scully, Ka Zoua Yang, John Yang, Don Lorr, Sia Lo

Absent:

Staff: Cindy Yang, Maychy Vu, and Juavah Lee

The meeting convened at 5:10 pm

- I. Call to Order
- II. Approval of Agenda
Motion: Sia moved, and Andy seconded the motion to approved the agenda. No discussion. Motion carried.
- III. Approval of August 26, 2021 Minutes
Motion: Ka moved, and Sia seconded the motion to approved the August 26, 2021. No discussion. Motion carried.
- IV. Community Comments
Hmong Language and Culture Program Report – Mr. Juavah Lee, Program Development Director
 - a. Dr. Lee wants to align the Hmong program with the Wonders Curriculum vocabularies for KG-5th grade.
 - b. Result from the pre and post assessment was very difficult due to last year Distance Learning. KG did not do the assessments.
 - 1st pre-assessment was at 3%.
 - 2nd grade post assessment was at 65%, student was actively attending class.
 - c. 2021-2022 pre-assessment has not been done yet.
 - d. Challenges: no smartboards in the classroom the first two weeks.
 - e. Hmong/Karen Summer Camp
 - Hmong class: 34 Students
 - Karen Class: 18 Students



- Challenges: Summer school was also happening at the same time as the Hmong/Karen Camp. They had to pull some students out due to teachers recommended these students for summer school.
- There were 13 non-HOPE students. Juavah plans to open to the community for next year.
- Field trips: Students went to Hmong Village, Koran Youth, and China Garden at Phalen.

V. Consent Agenda

1) Designation of an Identified Official with Authority for Education Identity Access Management

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

The Executive Director recommends the Board to authorize Maychy Vu, maychyvu@hope-school.org (email address), and Maychy14 (EDIAM user ID) to act as the Identified Official with Authority (IOwA) for HOPE Community Academy 4070-07.

2) Two Incentive Goals for SY2021-22 for all HOPE staff

To maintain 85% or higher in parent satisfaction in academic performance

To maintain 85% or higher in climate and morale staff survey

There will be a \$200.00 per goal per staff incentive if successfully achieved. The incentive will be paid out no later than June 30, 2022. Two new goals will be recommended for the SY2022-23.

3) HOPE's SY2020-21 Annual Report

4) 2021-22 Annual Charter School Assurances

Background: As part of a 2011 lawsuit, ACLU v. Tarek ibn Ziyad Academy, MDE agreed to adopt certain assurances for charter schools and authorizers, and to ensure that each charter school annually signs the assurances, sends them to the authorizer and provides a copy to MDE. The following are the current policies for reference to these assurances:

- Religious Accommodation

- Facility Neutrality Equal Access for Student Non-Curricular Groups
 - Facility Neutrality Equal Access for Boy Scouts Title 36 and Other Outside Youth Community Groups
 - Policy for Enrollment
 - Student Records-Data Privacy
 - Student Uniform Description
- 5) STEMscope Curriculum – Physical Science 9th Grade
Student textbooks and materials: \$3,132.27
- 6) SY2021-22 Teacher Contracts
Lo, Chia
McCabe, Moira
Robertson, Brian
Thao, Nao
Valdes, Tulia
Xiong, Soua
Yang, Druacy
Yang, Nikki

Motion: Ka moved, and Sia seconded the motion to approved the Consent Agenda. No discussion. Motion carried.

- VI. Committee Reports
- 1) Executive Committee
 - a. Did not meet this month.
 - 2) Board Operations Committee
 - a. Divided the policy with the committee and in the process of reviewing.
 - b. Approved mask policy is in 518.
 - 3) Finance Committee
 - August 2021 Summary Report
 - August 2021 Summary Income Statement
 - August 2021 Balance Sheet
 - August 2021 Payment Register

The Board reviewed, discussed and filed the financial report subject to audit.

- VII. Existing Business
- a. There was none.
- VIII. New Business
- 1) Executive Director Report

- a. Hmong Language & Culture Program Presentation by Juavah Lee
- b. In-person for all students pre-K-9th
- c. Distance Learning: 68 students KG-9th Grade (some family opted for DL but want to return back to onsite)
 - K: 6 Students
 - 1st: 12 Students
 - 2nd: 8 Students
 - 3rd: 7 Students
 - 4th: 8 Students
 - 5th: 6 Students
 - 6th: 5 Students
 - 7th: 9 Students
 - 8th: 4 Students
 - 9th: 3 Students
- d. Enrollment: 684 Students
- e. Strategic Plans – Dashboard for Year 2 Implementation: waiting on percentage from Dr. Lee and Hub-Leadership Team
- f. UST Updates:
Program Expansion Ready-to-Open Benchmarks for pre-K and high school completed with the start of the school year.
- g. Building Construction Updates:
 - i. Occupancy of first floor since August 2021
 - ii. 2nd & 3rd floors still under construction
 - iii. Gym floor installation is delayed – anticipated date of completion is late October 2021
 - iv. Overflow parking lot – City of St. Paul has construction on site; looking at other options
Kou Vang (JB Vang) has allowed HOPE staff and visitors to park at one of his properties located at 800 Minnehaha at no charge.
*very few staff members using this lot due to street parking and concerns about their safety
*HOPE is providing a shuttle van for the morning and afternoon for staff
*ED is working with City of St. Paul to acquire nearby lots but may take time
 - v. ESSER III Grant \$1.5 million – due October 1, 2021
*Survey results from students, staff and parents
*Multi-year grant (expend by Fall 2024)
- h. Maychy's PTO Request: October 8, 11-18, 2021 and November 25 & 29.



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Motion: Don moved, and Hlies seconded the motion to approved Maychy's PTO Request for October 8, 11-18 and November 25 & 29. No discussion. Motion carried.

2) Plus/Delta

Hlies may not be at next the October board meeting.

3) Others

Zoom link is available for board meetings. However, all board members are encouraged to attend in person.

IX. Adjournment

The meeting adjourned at 6:54 pm.

Next Board Meeting: Thursday, October 28, 2021 5:00 pm Conference Room