



Mission: Educating all students to highest levels of academic and social standards with a focus on Hmong language and culture.

HOPE Community Academy
October 28, 2021
Board Minutes

Present: Andy Grover, Ka Zoua Yang, John Yang, Don Lorr and Sia Lo
Absent: Hlies Scully
Staff: Cindy Yang, Maychy Vu and Chai Lee
Others: Jenny Abbs (BerganKDV), Tyler See (Abdo)

The meeting convened at 5:13 pm

I. Call to Order

II. Approval of Agenda

*Motion: **Sia moved, and Andy seconded** the motion to approved the agenda. No discussion.
Motion carried.*

III. Approval of September 23, 2021 Minutes

*Motion: **Ka moved, and Sia seconded** the motion to approved the September 23, 2021 minutes. No discussion. Motion carried.*

IV. Community Comments

SY2020-21 Finance Audit Report - Abdo

- The auditor, Tyler See, went over the Finance Audit Report- a clean audit, no finding.
- Recommendation: to have a written policy for Paid Time Off and Time Accrual.

Curriculum & Instruction Report – Dr. Chai Lee

- Pre-K Program: provide the young scholars with hands on opportunities to become a lifelong learner. Teacher: 2 Cultural Specialists: 2 Scholars: 40
- KG – 2nd Grade: Scholars in these grade levels learn to read and write. Teachers are providing these young scholars many opportunities to master the five reading pillars: Phonemic Awareness, Phonics, Fluency, Vocabulary, and Comprehension.
- 3rd – 5th: Teachers provides opportunities for reading, writing, inquiry, and collaboration in all academic content areas.
- MS/HS: Teachers provide academic enrichment opportunities in all content areas:
 - o English Language Art

- Math (Regular Math, Pre-Algebra, Algebra, and Geometry)
- Social Studies
- Science
- Spanish
- Hmong
- Choir
- Phy Ed.
- Hmong Literacy Program: Recommends putting more resources into K-3rd grade Hmong program to have students speak and read Hmong.
- Instructional Components:
 - Multi-Tiered System of Supports
 - Strategies
 - Math Interventionist
 - Great Title Reading Coordinator
 - Great ELD Coordinator
 - Instructional Coach

V. Consent Agenda

- 1) Investment Policy *removed from Consent Agenda
- 2) SY2021-22 Teacher Contracts
Yang, Druacy

*Motion: **Ka moved, Sia seconded** the motion to approved the Consent Agenda. No discussion.
Motion carried.*

VI. Committee Reports

- 1) Executive Committee
 - a. Did not meet
- 2) Board Operations Committee
 - a. BOC reviewed 200 and 400 assignments.
 - b. Reviewed the investment policy & had some clarifications (see October 13, 2021 meeting minutes)
- 3) Finance Committee
 - September 2021 Summary Report
 - September 2021 Summary Income Statement
 - September 2021 Balance Sheet
 - September 2021 Payment Register

Sia went over the financials. See the attached September 2021 Financial Statements and Supplemental Information Report provided with the meeting material.

The Board reviewed, discussed and filed the financial report subject to audit.

VII. Existing Business

None

VIII. New Business

1) Executive Director Report

- a. Curriculum & Instruction Program – see Principal’s Report
- b. Upcoming School Events:
Family Math Night rescheduled to Nov. 4 from 5:30 pm – 7:00 pm
Parent Teacher Conferences: Nov. 10 & 18 from 3:00 – 7:00 pm
Hmong New Year: Dec. 3 from 2:00 – 2:30 pm (Shortened program due to our gym)
- c. Enrollments: 682 (Projected 680 Pre-K – 9th)
- d. UST Updates: Fall Site Visit: November 23, 9:00 am – 3:00 pm
- e. Construction Updates:
 - i. 2nd and 3rd floors still under construction
 - ii. Gym floor installation is delayed- anticipate date of completion is late November 2021
 - iii. Parking Lot- City of St. Paul has not responded back.

2) Plus/Delta

- a. +: Hlies Scully gave birth to a baby girl.

3) Others

School communication

- Board members would like to be notified via School Messenger/email
- Notification to only 1 family member; some families are receiving two calls/messages

IX. Adjournment

The meeting adjourned at 6:54 pm.

Next Board Meeting: Thursday, November 18, 2021 5:00 pm Conference Room