



720 Payne Ave
Saint Paul, MN 55130
Phone: (651) 796-4500
Email: contact@hope-school.org

Website:

Mission: Educating all students to highest levels of academic and social standards with a focus on Hmong language and culture.

HOPE Community Academy

June 22, 2023

Conference Room – 5:00 pm

Present: Staci Ahrens, Lu Hang, Don Lorr, Patchia Xiong Vang, Kimberly Wildebuer, Brian Shaw

Others: Maychy Vu, Andy Sharp, Melissa Damon

- I. Call to Order @ 5:07pm
- II. Rules of Engagement
 - Listen with an open-mind
 - Be bold, bright, and forward-thinking
 - Be 100% in
 - Bring your very best ideas and experiences
 - Be collaborative
 - Think positive
 - Practice humility
 - Respect confidentiality
 - Think big; look for possibilities
 - Ask “why not” instead of “why”
 - Follow-through on commitments
- III. Closed Session
 - *Closed session pursuant to Minnesota Statutes section 13D.05, subdivision 3(b), for confidential discussion with legal counsel regarding individual’s alleged legal claims.
 - Motioned - Lu, 2nd - Patchia
- IV. Approval of Agenda
 - Motioned-Brian, 2nd- Kimberly
- V. Approval of May 25, 2023 Minutes
 - Motioned- Patchia, 2nd- Staci



VI. Community Comments

1) Curriculum and Instruction Report – Dr. Melissa Damon, Principal Year-End Report

- Beginning of WIN time in K-2, Foundations was added. Kits were purchased for these classrooms
- Grades 3-5 added interventions during the same time period. 3rd grade teacher will have kits purchased for the 2023-24 school year'
- Teacher Talk Tuesday was added to engage staff in collaboration around student support. This helped with the SPED, EL and other supports student may have needed from the school year
- PLCs/once a week. Focus was to look at curriculum maps and engage in improving teacher engagement strategies and differentiation. PD days in August will allow teachers to set the standard and learn for the school year in both topics of engagement and differentiation.
- FAST testing showed that students are growing. Shrinking the RED is a goal. EL/SPED will focus on the RED students, Title teachers will be working with the ORANGE students, classroom teachers will work with the others
- Leveling or ability grouping with our students will not only happen with Math & Literacy, but also with the Hmong language
- Question from Kimberly - when do you utilize the 'purple' block (referring to the data charts of growth/proficiency)?
 - Gifted and Talented was referred to
 - Re-identify the growth of each student
- Comment from Brian - asked about clarification of SPED services in the upper school.
 - Movement of staff so that students can be better supported throughout the school year

VII. Consent Agenda

A. SY2023/24 and SY2024/25 School Calendars

- a. 2023-24 (October 6 & April 5) - will be the PD/E-Learning days for students
- b. Different student & events calendars was asked to put together
- c. Specific events per school was brought up but also events can be planned on a later time

B. SY2023/24 Teacher Contracts

C. MACS Membership Renewal SY2023-24

D. CKC Good Foods Contract

E. MN School Boards Association

F. Contracted Services

On-Call Substitutes:
Dreblow, Anne

Wagner, Benjamin
Approval. Motioned-Staci, 2nd- Kimberly

VIII. Committee Reports

- Executive Committee
 - Discuss officer election and committee charges
 - Did not meet
- Board Operations Committee
 - Did not meet
- Finance Committee (*October Audit)
 - April 2023 Summary Report
 - April 2023 Summary Income Statement
 - April 2023 Balance Sheet
 - April 2023 Payment Register

The board reviewed, discussed, and filed the financial report subject to audit

- *Higher expenditures (92%) than revenue (91%)
- *Looking into the lease aid numbers
- *Temp positions affected higher numbers
- *Lots of damage to the building
- *Fund balance expectations from UST at 11% and bonding is 68%
- *10,000 coming out of the Title funds and not come out of the general budget

Approval of budget projection 2023/24. Motioned- Patchia, 2nd- Kimberly

IX. Existing Business

- 1) Board Evaluation Report
 - *Looked at during the May meeting
- 2) Board Retreat Date
 - Identify board committee charges and meeting location, dates and time
 - *In place of a board meeting in July
 - *Full day
 - *Large meeting, also used for training purposes
 - *Monday 7/17 at 8:30AM-4:00PM at HOPE

X. New Business

- 1) ED Report
 - UST contract status



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2) Officer Election

- a. Treasurer - Staci was self nominated. Don motioned to approve. Patchia seconded. Verbal vote, all stated yes.
- b. Secretary - Patchia nominated by Kimberly. Brian nominated by Don. Patchia declined. Brian declined. Kimberly nominated by Patchia. Kimberly accepted the role of secretary. Verbal vote, all stated yes.
- c. Chair - Patchia nominated Don. Don accepted the role of chair. Verbal vote, all stated yes.

3) Committee Chair Election

- a. Board of Operations - to be table to work through on the retreat date

XI. Adjournment

Motioned Don, 2nd Patchia

Next Board Meeting: Thursday, August 24, 2023 5:00 pm Conference Room