

Mission: Educating all students to highest levels of academic and social standards with a focus on Hmong language and culture.

HOPE Community Academy

April 25, 2024

Conference Room – 5:00 pm

Present: Brian Shaw, Staci Ahrens, Kimberly Wildebuer (5:30 pm), Don Lorr, Patchia Xiong Vang, Lu Hang

Absent: Hayley Ball,

Staff: Maychy Vu, Melissa Damon, Mike Reed

Others: None

- I. Call to Order 5:06 pm
- II. Rules of Engagement (2 minutes)
 - Listen with an open-mind
 - Be bold, bright, and forward-thinking
 - Be 100% in
 - Bring your very best ideas and experiences
 - Be collaborative
 - Think positive
 - Practice humility
 - Respect confidentiality
 - Think big; look for possibilities
 - Ask “why not” instead of “why”
 - Follow-through on commitments
- III. Approval of Agenda (5 minutes)

Staci moved to approve the agenda with the removal of the duplication of last names under the Consent Agenda. Patchia seconded. Motion passed.
- IV. Approval of March 28, 2024 and April 15, 2024 Minutes (10 minutes)

Brian moved to approve the March 28, 2024 minutes. Staci seconded. Motion passed.

Staci moved to approve the April 15, 2024 minutes. Patchia seconded. Motion passed.
- V. Community Comments (10 minutes)

Brian – MACS pushed out charter schools (see report) NOVA Classical Academy’s board meeting at Monday, April 29 at 6 pm
- VI. Executive Director’s Report - Maychy Vu, Executive Director (20 minutes)

Announcements:

- Staff Vacancy – 1 FTE Special Education Teacher & 1 FTE SpEd Para
- Strategic Plans – see April Dashboard updates
- UST – contract rubric from MDE (see Charter Renewal Task Sheet)
 - ED has initiated language changes per the statutory requirements and will pass on to Operations Committee to review and finalize. The board will need to approve at the May board meeting in order to meet UST’s deadline.
- Principals Reports – see reports
- Bond Consultant Next Steps – meeting scheduled for the Admin. Team and Cara, consultant

Networking Discussion:

MACS – what else can we do to build relationship and seek more support/partnership; more out of them with our membership dues

VII. Consent Agenda (10 minutes)

1) SY2023/24 Licensed Staff Contracts

Thao, Phin Ter

Thornton, Thomas

Wiley, Courtney

Staci moved to approve the teacher contracts. Kimberly seconded. Motion passed.

VIII. Committee Reports (40 minutes)

1) Executive Committee

Meeting canceled for April 2024. The board had a closed meeting on the ED’s performance review.

Next meeting is May 13, 2024 5:00 – 6:00 pm

2) Board Operations Committee

- Met on April 16
- Reviewed OBC goals and tracking with board
- Board engagement list and on track
- Updated events to the engagement list
- Board trainings – Vector Solutions
- Board retreat – revisit board development goals; trainings that could develop board members in Title IV or VII;
- 4 Responses received, need 3 responses for board ongoing training requirement
- Board Raffle Basket – move to New Business if time allows
- Board Brochure – print 75 copies (translated into Hmong and Karen)
- Annual Meeting logistics will be sent out to the board from Patchia

3) Finance Committee

Met April 23,

Transportation RFP – sent to 6; only received 1 from current provider with 15% increase for next year;

*Have we considered purchasing two 12-passenger vans (liability, maintenance, garage, etc.); more discussion/research

Asset Policy – has to be reviewed by Operations Committee at May 1, 2024 meeting for board to approve at the May board meeting (needs to go into the Policy Manual)

Pre-K Program – due to lack of recordkeeping there are no further data to share

New Business – what is in the Board budget such as dinners, consultants for ED 360 review, trainings, etc.

- March 2024 Summary Report
- March 2024 Summary Income Statement
- March 2024 Balance Sheet
- March 2024 Payment Register

The board reviewed, discussed, and filed the financial report subject to audit.

Motion: Staci moved to reduce the pre-K program from two sections to one section for SY24/25. Kimberly seconded.

Twenty students will be accepted into the pre-K program in the Fall 2024. Parents have not been notified yet.

- IX. Existing Business (15 minutes) 7:15 break, resume closed session 7:20 pm
- 1) Closed Session: Executive Director Performance Review
Pursuant to Minnesota Statute section 13D.05, subdivision 3(a), the HOPE Executive Committee will close the meeting to discuss Executive Director, Maychy Vu's 2023-2024 Performance Review. The Open Meeting Law, Minnesota Statute section 13D.05, subdivision 3(a), states that a public body may close a meeting to evaluate the performance of an individual who is subject to its authority.

Don moved to close the meeting to discuss the ED Maychy's 2023/24 review. Staci seconded. Motion passed. Closed at 7:21 pm.

The Board finalized and delivered the 2023/2024 Performance Review to the Executive Director.

Don moved to open meeting. Patchia seconded. Motion passed. 7:38 pm

Don moved for the Board to enter into a new employment contract with the Executive Director for 1 year, contingent on the parties reaching mutually agreeable terms for a new contract. Kimberly seconded. Motion Passed.

X. New Business (5 minutes)
Board Raffle Basket

XI. Plusses / Deltas (5 minutes)
Delta – room too cold

Plusses – excited to hear of new programs to retain and attract new students, good partnerships happening

XII. Adjournment 7: 51 pm
Lu moved to adjourned. Kimberly seconded.

Annual Meeting: Tuesday, May 7, 2024 6:00 pm Cafeteria

Next Board Meeting: Thursday, May 23, 2024 5:00 pm Conference Room