

Mission: Educating all students to highest levels of academic and social standards with a focus on Hmong language and culture.

HOPE Community Academy

May 23, 2024

Conference Room – 5:00 pm

I. Call to Order 5:03pm

Present: Brian Shaw, Staci Ahrens, Kimberly Wildebuer, Don Lorr, Patchia Xiong Vang, Hayley Ball

Absent: Lu Hang, Maychy Vu

Staff: Melissa Damon, Yer Yang, Sierra Robinson

Others: None

II. Rules of Engagement (2 minutes)

- Listen with an open-mind
- Be bold, bright, and forward-thinking
- Be 100% in
- Bring your very best ideas and experiences
- Be collaborative
- Think positive
- Practice humility
- Respect confidentiality
- Think big; look for possibilities
- Ask “why not” instead of “why”
- Follow-through on commitments

III. Approval of Agenda (5 minutes)

Brian moved: Approve the agenda with the following changes: Moving Curriculum Adoption to new business, moving new business to number V, fixing “Besse” under consent agenda to “Beese”, fixing the spelling of “capitalization” under New Business

Patchia seconds

Unanimous approval

IV. Approval of April 25, 2024 Minutes (5 minutes)

Brian moved: Approval of the agenda with one edit, “pluses” gets changed to “plusses”.

Staci seconded

Unanimous approval

- V. New Business (5 minutes)
- 1) Literacy Curriculum Adoption – Yer Yang, Curriculum/DAC Coordinator; Sierra Robinson, Title I Coordinator, and Principals
 - i. Comments about wear on printers and other non-integrated costs.
 - ii. Possible outsourcing of printing if we choose option 2 or 3
 - iii. Confirming that the curriculum is open source for printing
 - iv. Option 2 would save us money over our current subscriptions/resources
 - v. Clarification questions about the possible reimbursement from the state

Staci moves that we approve the “Option 2” for the K-8 and the proposed 9-12 budget.

Kimberly seconded

Unanimous approval

Brian motions to table items 2-6 under New business until after the committee reports

Kimberly seconds

Unanimously approved

- 2) Annual Meeting/Board Election/Quorum
 - i. Prioritize ways to avoid the situation we ran into this year with the election moving forward.
- 3) Ideas for Planning Future Annual Meetings
- 4) Board Retreat Planning & Scheduling
- 5) Board Recruitment – Community
- 6) Updates to Policies, Bylaws, Articles of Incorporation for MDE/UST contract
 - i. Capital Asset Policy
 - ii. Fund Balance Policy
 - iii. Capitalization Policy

Changes were reviewed by board members, to the policies, bylaws and Articles of Incorporation.

Motion in support of the bylaws changes, with intent to pass them at the next full board meeting.

Motioner: Brian Second: Staci

Unanimous Approval

I move to approve the revised policy document.

Motioner: Brian Second: Hayley

Unanimous Approval

I move to approve the addendum provided to us by the legal team to the Articles of Incorporation.

Motioner: Staci Second: Hayley

Unanimous Approval

The Board Operations Committee presented the updated bylaws to the full board. The Board will take action on approving the changes at next month’s full board meeting.

VI. Community Comments (15 minutes)

- None

VII. Executive Director's Report - Maychy Vu, Executive Director (20 minutes)

See Report

VIII. Consent Agenda (5 minutes)

1) SY2024-2025 School Calendar

a. Covered small differences between this version and the versions that the board has previously viewed

2) SY2024/2025 Licensed Staff Contracts

Elementary

K: Gaertner, Grace; Morrow, Laura

1st: Heuer, Mary; Kaehler, Joeleen; Murrey, Tracy; Xiong, Pachia; Yang, Xeng

2nd: Verley, Peter; Vang, Ka

3rd: Parsons, Anthony; Rademaker, Jody; Vang, Vua

4th: Barret, Amy; Vang, Karisma; Vang, Padra

5th: Beese, Debra; Yang, Cherish

Specialists: Crandall, Meghan; Fonkert, Deborah; Grover, Andy; Grund, Tessa; Schlittenhart, Scott; Shubrat, Vladislav

Secondary

ELA: Erickson, Anne; Koch, Danielle

Math: Ahrens, Staci; Jilek, Ellen

Science: Shaw, Brian; Sitek, Sean

Social Studies: Beiberg, Mark; Seely, Sam; Stark, Joy

Specialists: Moua, Yeej; Neppl, Mark; Stein, Jordan; Thao, Phin Ter

EL

Carlson, Alyssa

Matykiewicz, Lea

Sims, Sarah

Skavlem, Kristi

Thao, Nao

Wiley, Courtney

Special Education

Dreblow, Jeffrey

Head, Albert

Her, Lena

Park, Hyewon

Snyder, Katy

Title

Bahnaman, Dan
Clark, Stephanie
Lee, Colleen
Petersen, Renee
Robinson, Sierra
Seidenkranz, Luom
Webster, Emily
Yang, Druacy

Student Support Services

Cardenas, Jose
Jagodzinski, Lydia
Sharp, Andy
Yang, Yer

Principals

Damon, Melissa
Reed, Michael

Staci - motion to approve the consent agenda
Hayley seconded

Unanimously approved

IX. Committee Reports (40 minutes)

1) Executive Committee

- a. See minutes from executive committee
- b. The election results were announced at the annual meeting as having Patchia Xiong Vang and Lu Hang as members of the board. The records were revisited and it was found we did not meet quorum (20%) to ratify the election. The board discussed the avenues forward and have chosen to leave the positions open, which will later be filled via the Bylaws Article III, section 7.

Staci moves to seat Patchia Xiong Vang to fill the parent board member position vacancy for a 3 year term ending in '27.

Hayley seconds

Votes for: Hayley, Brian, Kimberly, Don, and Staci

Abstained: Patchia

Vote passes

Lu hang gave his written notice of resignation. He will continue to serve until the end of June 2024.

- c. Estimated date for the board retreat is 7/30, secondary date if need be is 7/23
- d. Updated ED contract has been returned from legal, it was reviewed.
- 2) Board Operations Committee
 - a. See minutes
- 3) Finance Committee
 - April 2024 Summary Report
 - April 2024 Summary Income Statement
 - April 2024 Balance Sheet
 - April 2024 Payment Register
 - a. See Minutes

The board reviewed, discussed, and filed the financial report subject to audit.

Staci moves to approve the Form 990 supplied by Jenny Abbs.

Patchia seconds

Unanimous approval

X. Existing Business (15 minutes)

- None

XI. Pluses / Deltas (5 minutes)

- None

XII. Adjournment

Next Board Meeting: Thursday, June 27, 2024 5:00 pm Conference Room

Hayley: Motion to adjourn the meeting. Patchia seconded

Unanimous approval

Adjourned at 8:26pm