



Mission: Educating all students to highest levels of academic and social standards with a focus on Hmong language and culture.

HOPE Community Academy

August 22, 2024

Conference Room – 5:30 pm

Present: Staci Ahrens, Hayley Ball, MaiNhia Lor, Don Lorr, Brian Shaw, Patchia Xiong Vang, Kimberly Wildebuer

Absent: None

Staff: Maychy Vu

Others: None

- I. Call to Order 5:30pm
- II. Motion procedures (10 minutes)
Shaw passed out motion procedure/flow chart handout for the board to implement.
- III. Approval of Agenda (5 minutes)
Ahrens moved to approve the agenda. D. Lorr seconded. Motion passed.
- IV. Rules of Engagement (10 minutes)
 - Be a good steward
 - Be here now
 - Be a leader and a team player
- V. Approval of June 27, 2024 and July 30, 2024 Minutes (5 minutes)
Xiong Vang moved to approve the June 27, 2024. Ahrens seconded. Motion passed.
D. Lorr moved to approve the July 30, 2024 minutes. Wildebuer seconded. Motion passed.
- VI. Seating Board Member - Mai Nhia Lor (3 minutes)
MaiNhia introduced herself. She will represent a community board member.
Ahrens will be mentor to MaiNhia.

Ahrens moved to seat MaiNhia Lor. Xiong Vang seconded. Motion passed.
- VII. Socialization Time (5 minutes)
Discussion: To reinforce board members' working relationship and getting to know each other better, it was agreed that a light dinner be provided at 5:00 pm. Dinner should be enough for all present at the board meeting. That time before the board meeting at 5:30 pm will be consider the socialization time. There can be quorum as long as there is no board business to be discuss during this time.
- VIII. Defining Preparation for Board Meetings (10 minutes)

- Discussion: To be respectful and mindful of people's time, it is advised for board members to pre-read/review the board packet prior to the board meeting/come with questions. Committee reports to be highlighted for public records. Motions need to be pre-written.
- IX. Community Comments (15 minutes)
None
- X. Executive Director's Report
*see report attached
Board approved PTO request: September 18-20, 2024.
Executive Committee will discuss PTO request procedure, specifically how many days to require board approval.
- XI. Consent Agenda (5 minutes)
- 1) SY2024/2025 Licensed Staff Contracts
- Elementary:
- Pre-K: Williams, Ebony
K: Moeckly, Christy
Moua, Sue
Van Haften, Jennifer
4th: Voshell, Morgan
- Specialists: Miller, Lindsey
- Secondary
- ELA: Arehart, John; Moses, Emily; Winpea-Rellier, Sandra
Math: Welle, Megan
Science: Gonzales, Ray
Social Studies: Hoots, Jordan
Specialists: Kern, Nolan; Sowatzke, Andrew; Yuen, Eric
- EL
Gulak, Katja
- Special Education
Hord, Waneta
Malonzo, Jesicah,
MacLachlan, SueAnn
Martin, Catherine
- Wildebuer moved to approve the items listed under the Consent Agenda. Ball seconded.
Motion passed.
- XII. Committee Reports (40 minutes)

1) Executive Committee

August 8, 2024 meeting:

EC has committed to three primary goals.

- ED review process is implemented at least in part by midyear, and there is a complete rollout of the process before the full evaluation.
- Training board members in a broader range of topics to raise board effectiveness. There is an emphasis on diverging from having only group training.
- Finalize the succession plan. This will have a short-term and long-term absence plan.

2) Board Operations Committee

August 13, 2024 meeting:

- Reviewed Operations Committee Charter
- Discussed Operations Committee 2024-2025 goals – will finalize at September meeting
- Confirmed Operations Committee 2024-2025 meeting schedule
- Tabled Board Development Plan 2024-2025 to September meeting
- Added to Policy Document: Procurement Policy and Cell Phone Policy
- Recommended new board member, MaiNhia Lor
- Annual Meeting – look at other ways to get more participation
- UST Evaluation SY2023-24 – the need to have more representative reflective of HOPE students on the board and administration

3) Finance Committee

August 20, 2024 meeting:

- Reviewed June 2024 Financials – still preliminary, net income at \$402K (approximately \$260K from rent credit), food service almost on budget which is really good for HOPE, lease aid was approved for FY2025
- May 2024 Summary Report
- May 2024 Summary Income Statement
- May 2024 Balance Sheet
- May 2024 Payment Register

The board reviewed, discussed, and filed the financial report subject to audit.

XIII. Existing Business (15 minutes)

None

XIV. New Business (5 minutes)

None

XV. Plusses / Deltas (5 minutes)



720 Payne Ave
Saint Paul, MN 55130
Phone: (651) 796-4500
Email: contact@hope-school.org
www.hopecommunityacademy.org

Plusses: Hayley is in her HOPE email, full agenda finished within 1.5 hours, welcome to MaiNhia

Deltas: none

- XVI. Adjournment 7:04 pm
Ball moved to adjourned meeting at 7:04 pm. D. Lorr seconded. Motion passed.

**Next Board Meeting: Thursday, September 26, 2024 at 5:30 pm
Conference Room**