

Mission: Educating all students to highest levels of academic and social standards with a focus on Hmong language and culture.

HOPE Community Academy

June 27, 2024

Conference Room – 5:00 pm

I. Call to Order 5:01pm

Present: Brian Shaw, Staci Ahrens, Kimberly Wildebuer, Don Lorr, Patchia Xiong Vang, Lu Hang

Absent: Hayley Ball

Staff: Maychy Vu, Melissa Damon, Yer Yang, Sierra Robinson

Others: None

II. Rules of Engagement (2 minutes)

- Listen with an open-mind
- Be bold, bright, and forward-thinking
- Be 100% in
- Bring your very best ideas and experiences
- Be collaborative
- Think positive
- Practice humility
- Respect confidentiality
- Think big; look for possibilities
- Ask “why not” instead of “why”
- Follow-through on commitments

III. Approval of Agenda (5 minutes)

Brian moved to approve the agenda with the following change: remove items 2-3 under New Business. Patchia seconded. Motion passed.

IV. Approval of May 23, 2024 Minutes (5 minutes)

Staci moved to approve of the May 23, 2024 minutes. Brian seconded. Motion passed.

V. Community Comments (15 minutes)

Hmong Language Assessment/Program – Ms. Nao Thao, Hmong Language & Culture Coordinator; Principals – Dr. Damon and Mr. Reed

*see reports attached

VI. Executive Director’s Report

*see report attached

- VII. Consent Agenda (5 minutes)
- 1) 4Mativ Technologies, Inc
 - 2) Andersen Audiology
 - 3) CKC Good Food
 - 4) Creative Planning
 - 5) Deaf/Hard of Hearing Services
 - 6) Designs for Learning
 - 7) Fraser Career Planning & Employment
 - 8) MACS Membership Renewal
 - 9) Minniapple Health
 - 10) MN School Boards Association
 - 11) SY2024/2025 Licensed Staff Contracts

Elementary

K: Vang, Mang Khang

2nd : Her, Kao; Vang, Ka Zoua

Specialists: Thao, Yer (Hmong Language & Culture)

Staci moved to approve the items listed under the Consent Agenda. Kimberly seconded.
Motion passes.

VIII. Committee Reports (40 minutes)

1) Executive Committee

Met June 17, 2024 to

- discussed board retreat and board recruitment,
- ED succession plans
- how to increase more participation at the board annual meeting;
- MACS primer on legislative updates,
- HOPE's website and areas to update,
- next meeting – TBD once finalize at board retreat in July

2) Board Operations Committee

Met June 11, 2024 to

- Approved Operations meeting minutes with addition to add language to election results
- Reviewed BOC goals – event tracker
- Training – all board directors to make sure up to date on training requirements; make sure to send the ED the completed certificates to record on the UST board information document
- Board succession process – brochure to be translated into Hmong and Karen languages
- Bylaws – reviewed by board and school attorney
- Policies – current policies are in one document, recommend to break policies into series

Don recognized Lu Hang for his commitment to serving on the HOPE Community Academy school board.

3) Finance Committee

June 25, 2024 meeting summary:

- Old Business – tech leases included paying on some due to lost and/or damaged devices
- Track legal bills – tracker on who contacted attorney and duration
- SY24/25 budget model with assumptions – transportation projected to be less; extra cost for insurance is higher; contingency plans for lower student enrollment; budget has some cushion approximately \$100,000.00
- May 2024 Summary Report
- May 2024 Summary Income Statement
- May 2024 Balance Sheet
- May 2024 Payment Register

Staci moved to accept the SY2024-2025 budget model. Kimberly seconded. Motion passed.

The board reviewed, discussed, and filed the financial report subject to audit.

IX. Existing Business (15 minutes)

1) Board Retreat Planning & Scheduling

- See draft agenda in Egnyte
- Purpose of retreat – forward planning for upcoming year
- Training topic: finance, charter school laws, Title IX, others: time management/increase efficiency to focus on board businesses

Maychy will contact MSBA on training, “Developing Mutual Expectations.”

2) Ideas for Planning Future Annual Meetings

- Have the Annual Meeting with a school event to meet quorum per bylaws

3) Board Recruitment –

Community Member vacancy – two potential applicants and updates at the retreat

X. New Business (5 minutes)

1) Approval of Bylaws Change

Background: With the changes in the UST/HOPE contract, MDE required some updates to the Bylaws. Bylaws needed to be presented at least one month before the board approves the changes.

Brian moved to approve the Bylaw changes proposed at the May 2024 board meeting. Patchia seconded. Motion passed.

Articles of Incorporation have been submitted. Confirmation received by the Secretary of State.

- 2) August Dates: Committee & Board Meeting – TABLE TO RETREAT
- XI. Pluses / Deltas (5 minutes)
- Pluses: challenges this year and everyone came together, going into next year with momentum, adversity last year (deficiency letter) and turned into a positive – board was focused on what needs to be done (from reactive to proactive); strong team persevered through challenges and can become stronger; ED contract that needs to be signed
- Deltas:
- XII. Adjournment 8:06 pm
Staci moved to adjourned meeting at 8:06 pm. Brian seconded. Motion passed.

**Board Retreat: Tuesday, July 30, 2024
8:00 am – 4:00 pm Conference Room**

DRAFT