



*Mission: Educating all students to highest levels of academic and social standards with a focus on Hmong language and culture.*

HOPE Community Academy  
February 27, 2025  
Conference Room – 5:30 pm

**Present:** M. Lor, Wildebuer, Ahrens, D. Lorr, Xiong Vang  
**Absent:** Shaw  
**Staff:** Michael Reed, Lydia Jagodzinski, HOPE student  
**Others:** Danielle Miller, UST Liaison

- I. Call to Order 5:35pm
- II. Rules of Engagement (1 minute)
  - Be here now
  - Be a leader and a team player
  - Be a good steward
- III. Approval of Agenda (1 minute)

Ahrens moved to accept agenda. D. Lorr seconded.  
No discussion.  
Motion passed.
- IV. Approval of January 23, 2025 Minutes (1 minute)

Ahrens moved to approve the January 23, 2025 minutes. M. Lor seconded.  
No discussion.  
Motion passed.
- V. Community Comments (5 minutes)

none
- VI. Executive Director's Report (20 minutes)
  - 1) Principal's Report – Mr. Michael Reed  
\*see handout
- VII. Consent Agenda ( 5 minutes)



1) Designation of an Identified Official with Authority for Education Identity Access Management

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

The Executive Director recommends the Board to authorize Maychy Vu, [maychyv@hope-school.org](mailto:maychyv@hope-school.org) (email address), and Maychy14 (EDIAM user ID) to act as the Identified Official with Authority (IOwA) for HOPE Community Academy 4070-07.

2) SY2024/2025 Licensed Staff Contracts

Elementary:

5<sup>th</sup> Grade Teacher Beckwith, Edina

Secondary:

Special Education Teacher Mayle, Jordan

Building Substitute: Gramenz, Arianna

3) Wellness Policy needs to be posted on website (not an official policy)

4) Lead Testing Policy – to be posted on website

Xiong Vang moved to approve the consent agenda. M. Lor seconded.  
Discussion -D. Lorr questioned about posting

VIII. Committee Reports (40 minutes)

1) Executive Committee

Discussion: website updates

- will discuss with ED upon return

ED contract determination process-mid year, getting end of year



- contract review discussion
- closed meeting on a separate night – second or third week in April, send open dates
- end of March review
- Google form completed by Ahrens, Shaw needs to do some back end

Board training needs-supervisor training course

- Wildebuer was going to do that, someone else will need to take the lead
- Short-term absence plan, clear cut line of responsibilities and needs when ED is out

D. Lorr posed two questions:

1) board training async? in person?

- 2) contract determination process-debrief from last year. Provide to ED before meeting. When to give to ED before special closed session when will the 2 sessions happen

## 2) Board Operations Committee

D. Lorr-2nd month in a row meeting moved

Board development plan-track percentages in form

- 2-4 tasks in each goal
- composite information

Policy review cycle

- moving from formatting to review and comparing to MSBA and statute
- public participation policy for guest participation at school board meetings
- script for board chair to read from to begin

Annual Meeting and elections

- when ed is back plan the annual meeting and 25th anniversary
- board recruitment and engagement
- 3 board terms that end this year
- need a community member

Events upcoming

- March 19, 2025 K Round Up event
- Board engagement tracker nuts and bolts of how to use

Website updates

Monday, March 3, board self-evaluation - Mimi and team to facilitate

April meeting board Operations Committee and full board to build board development plan



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<https://haccommunityacademy.org/>

- finalized at board retreat in summer  
ABC board make up

3) Finance Committee

- January 2025 Summary Report
- January 2025 Summary Income Statement
- January 2025 Balance Sheet
- January 2025 Payment Register

The board reviewed, discussed, and filed the financial report subject to audit.

IX. Existing Business (1 minute)

None

X. New Business (30 minutes)

a. Building company board seats

- ABC board seats
- no minutes for 2021
- tabled further discussion to next meeting to better understand the nature of the makeup of the board of directors for the ABC
- Statute 124D.10 Subd 17a

b. Oversight infrastructure

- tabled discussion until March

XI. Adjournment

Xiong Vang moved to adjourn the meeting. D. Lorr seconded.

Motion passed.

No discussion.

**Next Board Meeting: Thursday, March 27, 2025 5:30 pm Conference Room**