



720 Payne Ave
Saint Paul, MN 55130
Phone: (651) 796-4500
Email: contact@hope-school.org

Mission: Educating all students to highest levels of academic and social standards with a focus on Hmong language and culture.

HOPE Community Academy

April 24, 2025

Conference Room – 5:30 pm

Present: D. Lorr, Xiong Vang, Shaw, Ahrens, M. Lor, Wildebuer
Absent: None
Staff: Vu, Damon
Others: Danielle Miller

- I. Call to Order 5:30 pm
- II. Rules of Engagement (1 minute)
 - Be here now
 - Be a leader and a team player
 - Be a good steward
- III. Approval of Agenda (1 minute)

Ahrens moved to approve the agenda with the additions of 1) Closed Session to under New Business and 2) move Consent Agenda to item VI and Executive Director's Report to VII. Xiong Vang seconded.

No discussion.

Approved.
- IV. Approval of March 27, 2025, April 7, 2025, & April 22, 2025 Minutes (1 minute)

Ahrens moved to approve the March 27, 2025 and April 7, 2025. Xiong Vang seconded. April 22, 2025 minutes will be approved at the next board meeting.

No discussion

Approved.
- V. Community Comments (15 minutes)

None
- VI. Consent Agenda (1 minute)
 - 1) SY2025-2026 Proposed School Calendar

Discussion: There is a concern expressed regarding the elementary social studies and science programs are being changed due to the proposed calendar. Dr. Damon clarified that the schedule had not been finalized. She and the Hub Leadership Team had only started working on a draft schedule.

Ahrens moved to approve the SY2025-2026 school calendar. Xiong Vang seconded.
No Discussion.
Approved.

VII. Executive Director's Report (10 minutes)

*see report attached

*HCA Building Company Board Composition – see March 26, 2025 email from Attorney Craig Kepler

VIII. Committee Reports (30 minutes)

1) Executive Committee

Met on April 15, 2025

- Planned board retreat
- PTO Request Procedure for ED – Staci drafted a template
- Ongoing business – job description finalized and uploaded, good discussion about evaluation process, succession plan finalized, & board supervisory training to be completed by the next board meeting

2) Board Operations Committee

Met on April 15, 2025

- Discussed Plan on Board Development Plan 2025/2026
- Preliminary discussion regarding policy review – review cycle for three specific policies (student discipline, public data request, & crisis management)
- Discussed Public Participation Policy – timer had been delivered
- Annual Meeting – coordinating Annual Meeting with school events, staffing, confirmed ballots sent out on time and elections logistics

3) Finance Committee

Reviewed March 2025 Financials

- ADM is at 785; budget 785
- 75% through year

- Revenues 73.5%
- Spending 66% (due to rent credit from the beginning of the year)
- We are underspending our budget
- Federal revenues – accounting firm working w/ Melissa to make sure we are maximizing these funds.

Draft 990s

- Info for the board – audit info put into tax document
- Motion to accept at Thursday's board meeting

Update of SY25-26 budget status

- Draft budget for May finance meeting
- Bring to board hopefully at May board meeting.

Stipend for Principals

Still working with principals

Other Agenda Items/Comments

Stipends for teachers who do extra work – Student Council, coaching, etc. in the budget?

The board reviewed, discussed and filed the finance report subject to audit.

IX. Existing Business (30 minutes)

1) Building Company Board Composition

ED is working with attorney Craig Kepler to review the school and the Building Company's governing documents to make amendments to align with current statutes.

X. New Business (5 minutes)

1) Evaluation of Performance of ED Maychy Vu

Pursuant to Minnesota Statute section 13D.05, subdivision 3(a), the HOPE Executive Committee will close the meeting to discuss Executive Director, Maychy Vu's Performance Review. The Open Meeting Law, Minnesota Statute section 13D.05, subdivision 3(a), states that a public body may close a meeting to evaluate the performance of an individual who is subject to its authority.

Xiong Vang moved to close the meeting. Wildebuer seconded.

No Discussion.

Approved.

Closed Session 6:15 pm



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D. Lorr moved to reopen the meeting. Ahrens seconded.
No discussion.
Approved.

Meeting reopened 6:34 pm.

XI. Adjournment 6:34pm

Next Board Meeting: Thursday, May 22, 2025 5:30 pm Conference Room