



COMMUNITY ACADEMY

720 Payne Ave
Saint Paul, MN 55130
Phone: (651) 796-4500
Email: contact@hope-school.org

Mission: Educating all students to highest levels of academic and social standards with a focus on Hmong language and culture.

HOPE Community Academy

June 26, 2025

Conference Room – 5:30 pm

- I. Call to Order
- II. Rules of Engagement (1 minute)
 - Be here now
 - Be a leader and a team player
 - Be a good steward
- III. Approval of Agenda (1 minute) Ahrens Patchia

IV. Approval of May 29, 2025 Minutes (1 minute) Mai Nhia Patchia voted down unanimous Motion to table the minutes until the next time a meeting with quorum is held, and to give that group the authority to pass it. Passed

- V. Roof Insurance Claim
 - a. Guests: Blai Vang, Kou Xiong, Dennis McClay

Motion to forgo the replacement of the window flashing and use the depreciation amount for other maintenance in the other parts of the building. Motioner: Staci Second: Kim Passes unanimously

Motion to approve the contract given by Simon Construction, given a three day review period from the date Mr. Reed sends it out to current Board members, with any single Board member having the right to refuse the contract. A refusal constitutes the need for a meeting with quorum for discussion and review.

Motioner: Mai Nhia Second: Staci Unanimous passed

- VI. Community Comments (5 minutes)
-NA

- VII. Interim Director's Report (10 minutes)
 - a. Mike Reed
 - i. Graduated all but one senior that was known to not be on target to graduate



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- ii. Summer school - attendance 190s
 - iii. two positions open
 - 1. Athletic director
 - 2. Art and Drama instructor
 - b. [Melissa Damon](#)
 - i. Math testing scores increased
 - ii. some reading scores lower but they understand why
 - iii. Title I teacher will be doing part time instruction leader.
- VIII. Consent Agenda (30 minutes)
 - a. Transportation Contract
 - i. JME
 - 1. forward facing camera to confirm the route of the bus.
 - 2. drivers- Hmong speaking - maybe Karen
 - 3. operators- Hmong, Karen, English, Spanish
 - 4. slightly more expensive but below budget
 - ii. EZ Ride
 - 1. Vans for Special Ed
 - b. MN HS League Resolution
 - i. Boys and Girls VB
 - ii. Arts
 - iii. 7-12
 - c. Gym Resurfacing - JBD
 - i. first time per 5 years
 - d. Cleaning Contract - JBD
 - i. \$17,500 per month
 - e. SEL Curriculum
 - i. Health and Wellness from Social Studies Weekly
 - ii. \$14,000 for paper and online
 - iii. k-8 but used k-5
 - iv. hope to reduce need for emotional regulation by support staff
 - f. Data Warehouse
 - i. View Point is leaving
 - ii. eduClimber is user friendly
 - iii. 20,000 paid upfront for 3 years
 - iv. k-12
 - g. Clean Cut Lawn Care
 - i. same as last year.
 - ii. \$80 per month higher
 - h. Staff contracts



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- i. See table
 - ii. Would like to approve staff contracts except for Lee Yang with adjustment to contract offer of 5% raise.
- i. TalkingPoints
 - i. app for family engagement.
 - ii. translate to Hmong language in both directions
 - iii. Karen is being developed
- j. Minneapple
 - i. Need a licensed Nurse for Early Child screener.
 - ii. May be more expensive to have the Minneapple contract versus a licensed nurse full time.

Motion to approve the consent agenda as is, with the exception of the Parent and Community Engagement Coordinator. The Board would like an offer letter to be signed by the current Interim ED's with a salary of \$57,750, which constitutes a 5% raise. Motioner: Kim Second: Staci - Motion passes

Motion for 5 minute recess- Don/Kim - until 8:23

IX. Committee Reports (30 minutes)

1) Executive Committee

- a. Designs For Learning consultants came and discussed with us the process going forward for the ED search
- b. Opening dialogue with admin team
- c. Designs for Learning will be the training for Board retreat.
- d. Supervisory Training completed
- e. ED-hiring process-
 - i. see attachment

2) Board Operations Committee

- a. tabled the bylaws discussion
- b. take changes to Amy Mace
- c. training file updated
- d. The Ad Hoc committee will meet again.
- e. Board development plan will be finalized for the Q4 report.
- f. Policy updates and policy reviews are to be on-going
- g. Translate participation policies.

3) Finance Committee

- May 2025 Summary Report
- May 2025 Summary Income Statement
- May 2025 Balance Sheet
- May 2025 Payment Register



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- o ADM - 1 above budget
- o cash balance over 3 million
- o food service has a lag in reimbursement
- o The 2026 budget is tight but conservative with growth.

Move to approve the 25-26 budget -motion: Staci Second: Mai Nhia - motion passed

Motion to issue a notice of overpayment to the Executive Director for 2024-2025 contract. Motioner: Staci Second: Kim

Motion Fails

This was an error at the payroll company.

Is it typical to recover the funds? - Katie confirmed yes

X. Existing Business (10 minutes)

- a. Building Company Composition - motion: Staci second: Kim
 - i. Suggest the following board members
 - 1. Michael Reed: Chair
 - 2. Barbra Ackerman: Member
 - 3. Jenny Abs: Financial

XI. New Business (30 minutes)

- a. Appointment of new Board members
 - i. Appointing Yang Lor, LEE XIONG
 - ii. appointment passed
 - iii. Seat Reona Vang at next meeting motioned by Don and seconded by Mai Nhai
- b. Officer Elections
 - i. Patchia- secretary- passed
 - ii. Don - Chair - Passed
 - iii. Finance - tabled until next meeting - Motion: Mai Nhai second: Don
 - iv. Board Operations Chair- tabled until next meeting Motion- Don Second- Mai Nhai
- c. Board Retreat Date
 - i. Pick by Email

XII. Adjournment

- a. Motion: Mai Nhai Second: Kim
- b. Passed

Next Board Meeting: Board Retreat Conference Room